

Capital Improvements Plan Advisory Committee

April 21, 2021

6:31 p.m.

City Hall Room – Council Chambers

Minutes

A meeting of the Capital Improvements Plan Advisory Committee (CIPAC) was held on Wednesday, April 21st, 2021 at City Hall’s Council Chambers room.

Members Present:

Barbara McAninch	Chairperson
Greg Kramer	
Daniel Law	
Alejandro Arrieta	Traffic Advisory Committee
Amber Lasseigne	Library Board
Suzanna Dooling	Parks and Recreation Board
Rajab Ali	
Neil Anson	
Caryl Meeks	
Jeffrey Wheeler	
Karim Ali	Alternate (CIPAC)

Members Absent:

Sunil Sundaran	Planning and Zoning Commission
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Others in Attendance:

Jonathan Wheat	Director of Engineering - Staff Liaison
Bob Scott	Assistant City Manager/CFO
Diana Vaughn	Director of Finance
Claudia Gallegos	City Treasurer
Jonathan Scheu	Library Director
Elise Loftis	Senior Accountant
Joshua Cohron	Public Works Manager – Water
Carmella Flemming	Administrative Support Specialist – Engineering
Kevin McCoy	Assistant Police Chief
Jody Byerly	Director of Public Works
Kevin Pike	Public Works Manager – Streets
Scott Whitaker	Director of Parks

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1. Barbara McAninch called the meeting of the Capital Improvements Plan Advisory Committee (CIPAC). The meeting was opened at 6:31 p.m.
2. Barbara welcomed the newest member Alejandro Arrieta, from Traffic Advisory.
3. Barbara McAninch moved for approval of the January 27th, 2021, meeting minutes. Motion to approve the minutes by Greg Kramer, Daniel Law seconded, unanimous approval.
4. Jonathan Wheat, Director of Engineering, presented an update on the current Capital Improvement Projects (CIP) plan reporting that projects previously delayed due to a shortage of materials during the Texas winter storm are moving forward. Also, he gave an update on pavement replacement and Josey Water Tower projects. Mr. Wheat provided a background history on the clay pipe replacement program, responded to questions from the Committee and explained the useful life of these type of pipes and how environmentally friendly they are.
5. Joshua Cohron, Public Works Manager, provided an update to the Committee on the infrastructure assessment and City's response during the last Winter Storm. He showed some of the City's equipment used and the different measures implemented during the storm to clear the City's streets. He also explained the measures taken to address the power outages and emphasized the importance of the City's portable generators to mitigate the outages. Furthermore, he confirmed the City did not have to issue a boiling water notice, but Water Utility received a high volume of calls related to emergency shut offs.
6. Joshua Cohron and Bob Scott answered some questions related to brine of the streets due to the winter storm.
7. Barbara McAninch and Suzanna Dooling thanked Joshua and Public Works' team for their hard and efficient work during the snowstorm.
8. Barbara McAninch asked if Public Works is looking on a more modern way to turn off the water meters throughout the City for emergency events like the recent winter storm. Joshua Cohron confirmed that alternative ways to turn off meters exist. However, implementation of new alternatives will require extended planning, further researching, and analysis of statistical numbers by City Staff.
9. Bob Scott provided updated information on the Federal and State Funding. He reported the amount of funds received by the City, how they will be spent, the remaining balance and the deadline to spend them. He added that the City's approach is to spend the remaining funds replacing the street pipes and fiber optic wiring.
10. Bob Scott gave an update on the next Bond program. He provided some background history on the Bond program, how CIPAC got involved with it, and the benefit of CIPAC involvement to keep the Bond program aligned with its objective. Next, he provided the outline for a new Bond program to be adopted. He answered questions about how the City plans to use the Bonds and the current interest rate for the bonds.
11. Barbara McAninch explained to the Committee the need for a vice chair member. The members who wanted to be considered for the vice chair position, presented themselves to the panelists. An election took place. Greg Kramer was elected as the new Vice Chairperson.

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12. Jonathan Wheat initiated a brief discussion for the next CIPAC meeting date. The meeting was scheduled for Wednesday, June 16th, 2021. This date was unanimously approved.
13. Barbara McAninch adjourned the meeting at 7:44 p.m.

Respectfully Submitted,


Chairperson


Staff Liaison