

# CITY OF CARROLLTON, TEXAS

## UNCLAIMED PROPERTY CLAIM FORM

### Information from Claimant

Name: \_\_\_\_\_ SSN: \_\_\_\_\_  
(Last) (First) (Initial)

Phone: \_\_\_\_\_ DL#: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Attach the following information:

- (A) Proof of Claimant's Social Security Number (copy of your Social Security card or W2 form)
- (B) Copy of Claimant's Driver's License or any Official form used for Identification
- (C) List all addresses of the owner associated with property being claimed, including P.O. Boxes
- (D) If you are an HEIR to the owner, send a copy of probated will or court order or affidavit of heirship listing heirs and current addresses and a copy of death certificate of the owner.

Failure to provide your IDENTIFICATION, SIGNATURE, or COMPLETION OF THE CLAIM FORM will result in our returning the form to you. You must be 18 or older to claim property. SSN is not required, but may help in identifying you as the property owner.

### Claimant Signature

The name Claimant hereby certifies that this claim for property presumed abandoned is valid and just, that all statements herein are true and correct, and that upon payment of this claim said Claimant will indemnify and hold harmless the City of Carrollton, Texas, and its officer and employees from any damages, claims or losses of any kind resulting from the payment of the above described property to Claimant.

Claimant \_\_\_\_\_ Date \_\_\_\_\_

A law passed by the Texas Legislature allows the cost of publication and postage to be deducted from the amount(s) paid. (*Tex. Prop. Code §76.504*) There will be NO FEE if you claim is not paid. Payment should be received within 90 days from receipt of your completed form and proof of ownership.

Mail to: **City of Carrollton, Texas**  
**Attn: Finance Department – Accounting**  
**P.O. Box 110535**  
**Carrollton, Texas 75011-0535**