

**City Of Carrollton**  
**PARKS AND RECREATION BOARD**  
**September 22, 2014 Minutes**

The Parks and Recreation Board met September 22, 2014, 6:30 pm in the Elm Fork room at Crosby Recreation Center, 1610 E. Crosby Rd.

Members present:

John Campbell  
Lorri Goddard  
Dave Hermon  
Maytelin Herrera-Batista  
Gerry Lalima  
Jeff Sailer  
Russell Tether

Members absent:

Orrin Russell  
Michael Vertz

Staff present:

Susan Bruckhoff, Administrative Specialist  
Kim Bybee, Athletics Manager  
Jason Chadock, Leisure Services Manager  
Scott Whitaker, PARD Director  
Gena Spradling, Leisure Svcs Supervisor

1. **CALL MEETING TO ORDER** – Chairperson Maytelin Herrera-Batista called the meeting to order at 6:31 pm.
2. **VISITORS** – Scott introduced Philip Neeley and Elizabeth McIlrath with Dunaway Consultants. Also present were Gerald and Carol Blasé representing the Senior Center.
3. **APPROVAL OF AUGUST 25, 2014 MINUTES** – Motion was made by John Campbell to accept the minutes as presented. Dave Hermon seconded the motion. The vote was unanimous with seven votes for and none against.
4. **PARK MASTER PLAN REVIEW AND RECOMMENDATION** – Philip Neeley gave a brief overview of the plan and thanked Scott and Susan for their assistance. Scott shared some information from the Parks Master Plan draft so board members would have an idea what they will be seeing when the plan is finalized. There is still work to be done so there will be no recommendation at this time.
5. **REPORT CARD DISCUSSION** – Scott explained that this project will provide information for future maintenance needs and showed some slides that reveal the size and scope of this project. He explained how our grading system is currently set up and how the parks and recreation amenities are graded. Some final tweaks will be made.
6. **SECOND SPLASH PARK LOCATION DISCUSSION AND RECOMMENDATION** – Scott shared that Mayor and Council would like the Park Board to evaluate locations in the city for a second splash park. Scott asked this board to consider locations that are large enough for a splash park with parking and restrooms. Discussion was held and preliminary sites were shared. One member suggested a possible group tour of sites. This topic will be discussed again at the December meeting. No recommendation will be made at this time.
7. **SPLASH PARK – BUS USER FEE DISCUSSION AND RECOMMENDATION** – Scott shared that City Council is concerned about the large number of day cares that bus kids in to the splash park and would like to know if the Park Board would discuss to see if a user fee

might help relieve the overcrowding. Lorri Goddard suggested that day cares be asked to let city staff know when they plan to use the site. Day cares could use the site on designated days leaving other days open for individuals to visit without being over powered by large groups of children. This schedule could be published allowing individuals to know the days there would be fewer groups at the site. After much discussion, a motion was made by Russell Tether for staff to investigate further and bring information back to the board for consideration. The motion was seconded by Maytelin Herrera-Batista. The vote was unanimous with 7 votes for and none against.

**8. SENIOR PLAYGROUND DISCUSSION** – Scott said Gerry Lalima had sent him some information from the National Recreation and Parks Association about a new adult playground built recently in San Marcos and wanted the city to consider something like this here. Members were not aware of this trend and were interested in learning more. This topic will be included at the next meeting.

**9. PARKS & RECREATION DEPARTMENT UPDATES & UPCOMING EVENTS.**

- Saturday, September 27, will be a BBQ contest and vintage base ball game at McInnish Sports Complex. The game will begin at 11:00 am with the Carrollton Elite playing the Farmers Branch Mustangs.
- Saturday, October 25, Movie on the Lawn and magic show at the A.W. Perry Homestead Museum
- Saturday, October 25, Craft Fair at the Senior Center
- Tuesday, November 11, Veterans' Luncheon at the Senior Center
- Saturday, November 22, Photos with Santa at the Museum
- Friday, December 5, Old-Fashioned Christmas at the Museum
- Health and Sports night at Crosby Recreation Center in January
- Health and Wellness Fair at Rosemeade Recreation Center in March

**10. ADJOURNMENT** – Motion to adjourn was made by Russell Tether and seconded by Jeff Sailer, followed with a unanimous vote of 7-0. Chairperson Maytelin adjourned the meeting at 7:55 pm. The next meeting will be December 2, 2014.

Respectfully submitted,

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Maytelin Herrera-Batista  
Chairperson

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Scott Whitaker  
Parks & Recreation Director