

MINUTES
HISTORIC PRESERVATION ADVISORY COMMITTEE
Meeting of July 11, 2012, 7:00 p.m.

Council Briefing Room 1W2
Carrollton City Hall

The following members were in attendance:

Jim Pipkin (Vice Chair)
Julie Hall
Linda Mayberry
Lark Tribble (Chair)
Pam Greenway
Daniel Ogden
Rachel Lewis

Sara Salmon (Member Emeritus)
Michael McCauley (Secretary)

The following member was absent:

Arlene Sterling

The meeting was called to order at 7:03p.m. by Chairperson Tribble.

Approval or Correction of the Minutes for the June 13, 2012 meeting

Tribble called for any corrections of the minutes.

There was a minor comment for correction.

Motion by Pipkin, second by Greenway, to approve the minutes of the June 13, 2012, meeting, as corrected.

Motion passed, 7- 0.

Oral History Interviews

Tribble began the meeting by asking McCauley what was the outcome of his meeting with Sheri Chadwick, Marketing Director for the City of Carrollton. McCauley discussed the highlights of the meeting and that it consisted of resolving some technical issues with the interviews, i.e., number of video cameras, interviewer, interviewees, scheduled dates and times, use of numerous rooms and compiling interview questions. Also, McCauley said Chadwick recommended the video interview dates could be conducted on every Thursday at the Josey Ranch Library and commence on August 2, 2012. Make-up dates could be during the month of September.

Tribble asked if the old 2000 video tapes could be edited and added as clips with the upcoming new interview tapes, if “visuals” would be okay to be included with the interviews, and when, i.e., photos of the buildings, high school annuals, volunteer fire department equipment, etc., and if disjointed questions could be asked to the interviewee and then be cut and spliced with the right topic? McCauley said he would find out.

HPAC discussed how they envisioned the old videos could be used to complement the new videos. HPAC talked about some interviewee names and possible topics they could discuss; they also began deleting some names from the last list of interviewees to reduce the number as suggested by Chadwick.

Tribble asked the members if they brought their list of suggested questions for the interview sessions. A majority of the members brought questions. She asked if they should email the questions to McCauley. McCauley said HPAC could email the list of questions to him once they are resolved and approved by the group.

Mayberry agreed to be the person who would gather everyone’s questions and present them at the next meeting. Each member presented their suggested interviewee questions to the group and the group provided feedback as well as suggestions to improve topic discussion. A wide range of topics were discussed, including witnessing historical events, which event had the greatest impact on them, daily life, schools, farming, post office, telephone office, fire and police departments, types of jobs, influences from the war, road system, and the city’s demographics.

Tribble asked the members if they wanted to be the interviewer or have a professional conduct the interviews. The members decided that the interviews should be conducted by a professional. They also decided to support the interviewees by greeting them when they arrived and not be in the interview room when the interview begins.

Discussion and Consideration of whether to hold a special second meeting in July

McCauley stated the reason for having a special second meeting in July is to get confirmation on who will be interviewed, questions, and dates and times of interviewee’s availability.

HPAC decided that commencing the interviews on August 2, 2012 would not be advisable since there are some important issues related to the interviews that still need to be resolved. HPAC decided the next meeting would be a good time to regroup and come up with a process.

Pipkin made a motion, second by Ogden, to have a special second meeting on July 25, 2012 at 7:00 p.m. in the Council Briefing Room.

Motion passed, 7 – 0

Other Projects and Items

McCauley stated the City Council ratified proposed changes to the bylaws regarding attendance and the frequency of Committee meetings on April 3, 2012. Also, applications to fill the HPAC member position, vacated by Michael McPhaul, will be considered by the City Council in October of this year.

Visitor Comments

None.

Adjournment

Motion by Hall, second by Pipkin, to adjourn at 8:41 p.m.

Motion passed, 7-0

Lark Tribble, Chair
Historic Preservation Advisory Committee

Michael McCauley
Secretary