

MINUTES
HISTORIC PRESERVATION ADVISORY COMMITTEE
Meeting of June 13, 2012, 7:00 p.m.

Room 1W2
Carrollton City Hall

The following members were in attendance:

Jim Pipkin (Vice Chair)
Julie Hall
Linda Mayberry
Lark Tribble (Chair)
Pam Greenway
Arlene Sterling
Daniel Ogden
Rachel Lewis

Sara Salmon (Member Emeritus)
Christopher Barton, AICP
Michael McCauley (Secretary)

The meeting was called to order at 7:05 p.m. by Chairperson Tribble.

Barton welcomed everyone to the meeting and, because HPAC has not met since March, suggested everyone introduce themselves. He also wanted this meeting to be an opportunity for the HPAC to get back on track where they left off in March. Introduction of McCauley, as new Senior Planner & secretary/staff support for HPAC.

Approval of Minutes for the March 14, 2012 meeting

Tribble called for any corrections of the minutes.

There were no comments.

Motion by Sterling, second by Ogden, to approve the minutes of the March 14, 2012, meeting.

Motion passed, 6 – 0. (Lewis and Hall arrived shortly after the vote)

Oral History Interviews

Tribble began the meeting by telling where they ended with the March meeting. One of the main things they were working on was historical markers. They were told by Sheri Chadwick, Marketing Director for the City of Carrollton, that she had received approval for \$10,000 from the Centennial budget for HPAC to conduct interviews. If more was needed, it would not be a

problem. So, they have been working on comprising a list of interviewees based on suggestions from Chadwick. The interviews would be conducted at the Josey Ranch Library on a Thursday. Chadwick was going to schedule dates and times for the interviews. Chadwick sent HPAC topics to consider. The interviews were initially planned for May. HPAC is unsure if dates have been set up and if a videographer cost estimate had been attained by Chadwick. There are some other things being considered by HPAC, but they wanted to finish the interview project first.

Ogden asked if a decision was made to narrow the previous list of topics from the last meeting.

Tribble said they did narrow the list.

Barton summarized that HPAC made preliminary contact with most people on the list to be interviewed and that they agreed to participate; however, no dates and times have been set, including who will conduct the interviews.

Tribble stated that this is where HPAC is at this point. Chadwick had one set of interviews from 2000 transferred from the original tapes.

Barton said that staff will contact Chadwick and bring forth a schedule for the interviews.

Tribble said that Chadwick talked to the Library and thought that Thursday would be good. Tribble was not sure who Chadwick had in mind for a videographer or interviewer.

Barton said staff will suggest scheduling the interviews on a Thursday sometime in August, and schedule a make-up date for sometime in September. Staff will coordinate the schedule with Chadwick and have those dates for the next meeting. We should also know who will conduct the interviews and the recordings.

Staff will find the status of filling HPAC member McPhaul's vacant position.

Sterling asked if the amendment to the HPAC bylaws was finished.

Tribble said that the bylaws needed to change to read that they meet monthly instead of quarterly as it is presently written. The previous Secretary, Shapiro, was going to forward the amendment to Council.

Barton thought it was endorsed by Council. Staff will confirm this and forward the Council's action to HPAC.

Tribble wanted each HPAC member to come up with 5 general questions for interviewees and bring the questions to the next meeting.

Sterling wanted to know if HPAC members will need to be at the interviews.

Tribble was not sure, but would notify each HPAC member if they are needed at the interviews. She also suggested having a professional videographer and interviewer be used to help put the

interviewees at ease. To help with the interviews, she suggested that the interviewees have the questions ahead of time and perhaps this will help with the development of questions.

Adjournment

Motion by Pipkin, second by Ogden, to adjourn at 7:50 p.m.

Motion passed, 8-0.

Lark Tribble, Chair
Historic Preservation Advisory Committee

Michael McCauley
Secretary